

Present: All those attending the AGM remained for the members meeting.

1.0 Introductions – The meeting opened at 12.06 pm.

Graham Lambourne thanked everyone for remaining for the Members' meeting and made them welcome.

Graham thanked Jacky McCarthy for her time and commitment as the RCBDA raffle co-ordinator. Graham presented Jacky with a bouquet of flowers and some vouchers to show the appreciation of the whole DA.

Graham also presented Charlie Watts with a bouquet of flowers and some vouchers for her hard work as RCBDA Youth Leader along with Nik. Nik is remaining as DA committee member.

Graham welcomed Paul Adams and Jackie Last from the Southern Region Committee, who had joined the top table.



Graham asked if anyone was interested in joining the Committee as our Public Relations Officer, that they could speak to any Committee members.

Graham then introduced the new Committee.

2.0 Youth Report

Full year 2009 youth meets for the DA and region.

23 rd to 25 th Jan	Winter meet	Tilford	Region
6 th to 8 th Mar	Region Y/Officers Meeting	(Officers only)	Region
13 th to 15 th Mar	Swiss Farm	Henley	DA
7 th to 14 th Apr	FICC	Spain	National
17 th to 19 th Apr	Mrs Champions Farm	North Warnborough	DA
24 th to 26 th Apr	National Y/Officers meeting	(Officers only)	National
8 th to 10 th May	Youth Fundraising	Hambleton	DA

	CAMPING AND CARAVANNING CLUB ROYAL COUNTY OF BERKSHIRE DISTRICT ASSOCIATION	
	Minutes of the Members Meeting Held on Sunday 1 st February 2009 At Burghfield Village Hall	

15 th May to 17 th May	SR AGM – Solent DA	Scotts Haven	Region
5 th Jun to 7 th Jun	Mapledurham House	Mapledurham	DA
12 th Jun to 14 th Jun	SRSM – Solent DA	Bishops Waltham	Region
26 th Jun to 29 th Jun	BBQ	Wellington Country Park	DA
3 rd Jul to 5 th Jul	National Youth Rally	Littleborough (nr Rochdale)	National
17 th Jul to 19 th Jul	Hicknaham Farm	Beaconsfield	DA
20 th Aug to 23 Aug	NFOL	Blenheim	National
1 Sep to 3 Sep	FOL	Hambleton	DA
18 Sep to 20 Sep	Wheat's Farm	Mortimer	DA
25 th Sep to 27 th Sep	Late Youth Meet	Netley	Region

All these meets are provisional and can be changed.

Mel asked if Ian would like to add anything with regards to 'Camping & Caravan Juniors' ('CCJ'). Ian advised that a series of events were planned throughout 2009 and would be pleased to see any other children between the ages of 8 – 12 years camp within CCJ lines. Further details can be found on the RCBDA website.

3.0 Social Sub Committee Report

First of all my thanks to the social sub-committee for all their hard work over the last twelve months. Without their help, many of the social events which we hold each year would not be possible. I will now run through some of the social highlights from last year's camping.

Social evening at the beginning March

This was held here at Burghfield Village hall. It was very well attended by both adults and children. It gave us all a chance to catch up with other fellow campers just before the camping season began. Thank you to those who helped prepare the food for the evening.

	<p>CAMPING AND CARAVANNING CLUB ROYAL COUNTY OF BERKSHIRE DISTRICT ASSOCIATION</p>	
<p>Minutes of the Members Meeting Held on Sunday 1st February 2009 At Burghfield Village Hall</p>		

Easter

A reasonable turnout considering the weather. At some point over the weekend we did have a little snow. However, this did not stop us from having a fun weekend. The theme for the weekend was 'Musicals'. It was great to see a large number of people dressed up on the Saturday evening, including The Wizard of Oz, Joseph and his Technicolour Dreamcoat and The Sound of Music, to name but a few. The weekend involved a lot of organisation with a full programme across the 4 days and a lot of hard work from very many people. Thank you to you all.

BBQ meet

The BBQ meet incorporated the Southern Region AGM. A big thank you to all those who helped in some way over the weekend, including putting up and taking down the marquees, selling raffle tickets, tuck shop, and helping with coffee morning at the AGM.

Wellington Country Park Holiday Meet

Thankfully this year we were able to camp in the Meadow. A huge thanks to both Graham and Edd for agreeing to run the disco on the Saturday of the bank holiday weekend. An evening enjoyed by all.

F O L

A well attended and successful meet. The Theme for our FOL was 'War and Peace'. A huge thank you to everyone who decorated their units. A successful supper was had on the Saturday evening which included food choices of potato hash, chilli and jacket potatoes. The new food choices went down well, judging by the stampede for seconds!

Halloween

This was a new social event for us. Friday night was Halloween night with some dressing up for the evening. A great night was had by all. A huge thank you to Amanda, Anne, Andy and Edd for arranging the games for the evening.

Saturday evening was our skittles night. Another successful evening. A gentleman who had joined us for the weekend from outside our DA was actually the overall winner of the evening.

Bonfire Meet

An enjoyable weekend for those who attended despite the wind and rain on the Saturday evening and a very muddy exit from our field on the Sunday morning! A hog roast was again organised for this weekend. Thank you to Tina for arranging this. A number of us spent the Saturday looking for wood, whilst Edd spent most of the day driving the tractor and trailer to transport the wood back to our bonfire. Thank you to everyone who helped to build the bonfire during the day. Also thank you to some of our younger members who made the guy.



Saturday evening was turning out to be a good evening. Some of us were singing around the bonfire whilst others were still enjoying the roast. The weather turned and the wind and rain arrived to put a dampner on our evening. I would like to say a big thank you to all those who helped to take gazebos down and to pack up all the equipment. Many hands certainly made this lighter work.

Going into the 2009 camping season - Easter is currently being planned and it is expected that we will have a full programme of events. Please keep an eye on the DA website for further details.

This is the end of my report.

4.0 Site Officers Report

Last year was my first full year in the DA and it was in excess of 20 years since Judith and I had had any involvement with a local C&CC group. In addition taking on responsibility as sites officer I can admit now I was a little daunted at the start of the season and felt very much like "a fish out of water". However I soon started to understand my duties and I had inherited a very well planned Sites List from Edd. I also had very good support from the committee and indeed everybody in the DA.

In early 2008 we had 23 meets planned, including 2 temporary holiday sites, the SRSM and one invitation meet, courtesy of Waterside DA. We added 1 one new site later in the season and managed to combine this with a skittles night. This seemed to go down well so we will be keeping it in for the coming year.

One of the question raised at last year's AGM, by Nigel if my memory is correct, was about unit nights. With Anne's help I have managed to put together the following detail.

2007		2008	
Sites	Unit Nights	Sites	Unit Nights
Swiss Farm	44	Swiss Farm	23
Beech Hill	24	Mary Hare	151
Mary Hare	137	Beech Hill	26
Barkham	34	Champions	26

	CAMPING AND CARAVANNING CLUB ROYAL COUNTY OF BERKSHIRE DISTRICT ASSOCIATION	
	Minutes of the Members Meeting Held on Sunday 1 st February 2009 At Burghfield Village Hall	

Bishops Green	28	Bishops Green	34
Clappers	31	Whitefields	58
Cookham	12	Clappers	27
WCP-BBQ	139	WCP-BBQ / SR AGM	107
Mapledurham	10	Bishops Green	39
Beale Park	10	Hambleden	22
Henley THS	102	Beale Park	33
Hambledon	33	Henley THS	371
Ufton Nervet	15	Mapledurham	28
WCP - THS	426	Ufton Nervet	22
Hambledon FOL	40	Cookham	22
Englefield	35	WCP - THS	567
Bishops Green	38	Hambleden FOL	44
Bridge Villa	39	Wheats Farm	37
Henley	43	Bridge Villa	43
		Dummer Down Farm	32
		Henley	28
Total	1240	Total	1740

As you can see 2008 was a significantly busier year than 2007. From my situation I cannot comment as we only camped twice at the end of 2007.

In addition to the above figures we had the SRSM with 383 unit nights.

	<p>CAMPING AND CARAVANNING CLUB ROYAL COUNTY OF BERKSHIRE DISTRICT ASSOCIATION</p>	
<p>Minutes of the Members Meeting Held on Sunday 1st February 2009 At Burghfield Village Hall</p>		

The final challenge for 2008 was the start of the Club's on line exempted camping database, I first heard about this from John Simmons at the Southern Region AGM last year, I attended a one day training course in July and then had the challenge of having all sites planned, agreed with landowners and entered on the database by the end of November.

That's it for 2008 and I look forward to presenting next year's planning in a short while.

Just to add quick one point, the committee is here to help, for my part I am always keen to get input from anywhere in the DA. If there is an area or even a specific site that you want me to investigate I am always pleased to hear from you.

2009 Sites Report

The full sites planning are attached within this document. We have 24 meets planned including two holiday sites, the SR-AGM, SRSM and the NFOL.

We have no Cookham this year. It was already booked when we were there in 2008. In addition we have had to move Bishops Farm because the Caravan Club had taken our dates.

Highlights by month are as follows:

March

Swiss Farm and Chertsey C&CC club site, both sites will have electric hook-ups. Just be aware that Swiss Farm is not on "hard standing" we will be on the rally field. In addition the electricity will be limited to 6 amps, this will mean NO electric heating or domestic kettles. Chertsey will be 10 amps, which will allow limited heating etc.

Please note that Chertsey is a booked meet, contact Jim Howles

April

We have three outings planned; Mary Hare for our usual Easter trip, theme this year is "Wild West". We have use of hall, sports facilities and swimming as usual. Please contact Amanda to book. We also have Champions and Beech Hill.

May

We have four meets planned two of which are invites by Solent to Scotts Haven for SR AGM and Somerley Lakes with Waterside DA. Our own meets are Ferndown for Mayday and Hambleden for a youth meet.

	<p>CAMPING AND CARAVANNING CLUB ROYAL COUNTY OF BERKSHIRE DISTRICT ASSOCIATION</p>	
<p>Minutes of the Members Meeting Held on Sunday 1st February 2009 At Burghfield Village Hall</p>		

June

Again four meets are planned, the SRSM at Bishops Waltham with Solent DA, our BBQ meet at "Welly" plus Mapledurham and Beale Park. SRMS update – There is an advert on the back of booklet given to all members at the beginning of the AGM.

July

This is our first Holiday site at Meadow Farm Henley covering the regatta and festival plus a new site at Hicknaham Farm near Beaconsfield, I say that this is new site but I am reliably informed that this is a site that we have used in the dim and distant past. We are also at Ufton Nervet.

August

This month sees visits to Bishops Green plus the NFOL at Blenheim and our second visit to Wellington Park for our "usual" August holiday site. This may be very busy this year's as we are expecting big interest from people extending the NFOL. Mel has booking forms for NFOL.

September

We have two meets, our own FOL at Hambleden plus Wheats Farm, this will be our second visit following last year's very successful meet.

October

We have the ever-popular meet to Bridge Villa at Wallingford plus the Skittles meet at Dummer.

November

Our final planned meet of the season is Meadow Farm for the Bonfire meet, exact format for this is still being discussed.

My final point is a New Year meet; I have tentative arrangements with the Chertsey Club Site, including use of the recreation room. Graham's disco could also be used, as long as Graham / Edd are happy. We would have to share the room with other campers after 7 PM.

Do we have any interest? We need to be finalizing arrangements with Chertsey around May / June timeframe. Please contact me on my email and I will start compiling a list.

5.0 Any Other Business

Ann Ellis was asked if she would like to address the meeting as Auditor.

	<p>CAMPING AND CARAVANNING CLUB ROYAL COUNTY OF BERKSHIRE DISTRICT ASSOCIATION</p>	
<p>Minutes of the Members Meeting Held on Sunday 1st February 2009 At Burghfield Village Hall</p>		

Ann advised that auditing the accounts is a painful process and indicated that she would like to stress one or two points. There is currently £8,000 of Members' money sitting in the accounts. Ann & Anne had found it difficult to audit the accounts for 2008. Ann advised that there were gaps in the audit trail. There is possibly nothing untoward with this, however, auditing the accounts is difficult when there is no paper trail. Paper is required to support stewards spending, booking-in sheets, receipts from landowners etc. Members need to be able to see that all monies have been accounted for properly. Ann went on to advise that requests for cheques should come with a written account to prove expenditure. Any expenses claimed at meets should be provided with till receipts. The Club runs a very simple accounting system which Anne uses to produce our finances. This system is not a business based system and has very little relevance to business accounting. Accounts are subject to Coventry Inland Revenue approval. Anne needs to run the accounts as per the Club's advice and not by any business advice. Ann praised Anne for her hard work this year and asked that members trust Anne with the accounts.

Graham then thanked Ann for her address.

Paul Adams mentioned that most a number of people from various DAs in the region had attended a Treasurers Seminar at the beginning of last year. At the seminar, Sally Birch had advised that no valid receipts would equate to no money being paid out. Nigel Rowland advised that each Steward's pack included income and expenditure sheets. All receipts should be attached to this sheet. Jim Howles advised that as there was no actual expense claim form in the steward's pack, he would look at providing a separate expense claim in the future.

Steve Boyce asked if the Committee were happy with the huge loss made at the bonfire meet. Graham Lambourne advised that the Committee were currently looking at alternatives. However, it was originally agreed that the Committee would run the hog roast at the Bonfire meet for a couple of years and then would review it. The Committee are currently looking at moving the Hog Roast to an alternative meet. This is still under discussion.

Steve Boyce raised the question with regards to the change in date for this year's NFOL . Apparently this always used to follow the DA's THS. Graham advised that the decision to change the date to August was brought up by National Council four years ago. They wanted to make the NFOL more family friendly. The Chiltern Region approached the Council to move NFOL to August. It has been approved for 2010 and possibly 2011 to be second weekend in August.

	<p>CAMPING AND CARAVANNING CLUB ROYAL COUNTY OF BERKSHIRE DISTRICT ASSOCIATION</p>	
<p>Minutes of the Members Meeting Held on Sunday 1st February 2009 At Burghfield Village Hall</p>		


Ray Cripps added that by bringing the NFOL forward to August it may help to reduce the loss in numbers attending the meet. The first week in September is usually when children go back to school. National Council would like to encourage families to camp. They tried to change the weekend to the bank holiday weekend at the end of August, but apparently BCC have their FOL this weekend. By bringing the NFOL forward to the weekend before bank holiday would hopefully encourage younger family members to attend. It can take four years to change the date of an NFOL. It is to be reassessed in 2012. It was noted that the price had gone up by something like £18 from last year. Electric hook-ups are available, but this is more expensive.

Mel Plumpton asked what Members thought of the Chairman's dinner and dance. Does anyone have any questions with regards to venue and price? Feedback from Southern Region is that to go back to Cornucopia, would cost approximately £28/head. All other venues are working out at £35/head. Southern Region decided that this is too much for Members to pay. This could cause a potential drop in numbers. If Southern Region were to go along a themed night (James Bond) it would cost around £35.7/head. Mel asked if £35/head would encourage members from our DA to attend. Approximately half the members in the room voted that they would be happy to pay £35/head. It was noted that there are problems with finding a venue which would allow camping as well. It would be easier to find somewhere in November rather than in May.

The venue at Netley College was raised. Members could use the camping ground at Victoria Country Park which is located behind College.

Ray Cripps mentioned that no detail had been included in Treasurer's report this year. There was no actual detail of the profit and loss account, although this has been included in the handout. He would have liked to have heard 'headlines', for example total number of current outstanding cheques, balance at end of year, turnover, P&L, major points of income, major points of expenditure, etc. He mentioned that although all this had been included in the pack and he welcomed this, he would still have like to have heard the headlines.

Mel mentioned that at the last Committee meeting held in January 2009, it was agreed to put to members the possibility of free unit nights camping for stewards. Mel advised the Members that the Committee would like to encourage possible Thursday opening and Monday closing. To do this he was proposing that unit nights free camping is available to stewards. This would also encourage more stewards and more camping. Mel proposed the DA to subsidise this. The DA could also approach certain landowners to ask for a donation towards the stewards free camping. The Committee thought this would be one incentive to reward stewards for the effort they put in over the weekend. Mel mentioned that other DAs within the region already did this. Stewards must continue to include their name on the attendance sheet so they would remain covered by insurance.

	<p>CAMPING AND CARAVANNING CLUB ROYAL COUNTY OF BERKSHIRE DISTRICT ASSOCIATION</p>	
<p>Minutes of the Members Meeting Held on Sunday 1st February 2009 At Burghfield Village Hall</p>		

Judy Butler added that subsidising stewards fees would give back to those who give up their free time to steward meets.

This was then put to the vote. Majority for, with 2 against. Nik proposed that the DA run this for the coming season and then take back to next year's Members meeting for discussion.

Dave Ellis asked that if there was a requirement to extend a current meet of 2 nights to 4 nights could this amendment be made in the new Meets database. Jim Howles advised that no additional amendments to the database could be made after November 2008, however, he would need to write to Head Office to request an amendment. It would also not be possible to amend these details within Out & About if the request was made within current deadlines.

Mike Timmins & Ray Cripps advised the Committee that they would be willing to open up early if a steward was unable to do so.

Judy Butler expressed her thanks to Nik Watts for all his hard work and commitment towards the DA Youth. Whilst Nik and Charlie have been DA Youth Leaders, 17 Youth have taken their test.

Paul Adams advised members that he had asked the DA if he could attend this year's AGM as he wanted to personally thank the Committee and all Members for the effort that was put into last year's SRSM. All the hard work and effort had definitely paid off. Paul said that this was the best SRSM that he had ever been to.

Ed Lambourne expressed his thanks to Dave Ellis and Bob Bennett for their help in re-wiring the DA trailer. Bob also made a stand for the urn.

Ed also expressed his thanks to Ralph Appleford for adapting our DA pennon to make it stronger.

There being no further questions from the floor and no further business, the meeting was closed at 13:00.