
	<p>CAMPING AND CARAVANNING CLUB ROYAL COUNTY OF BERKSHIRE DISTRICT ASSOCIATION</p>	
<p>Minutes of the ANNUAL GENERAL MEETING Held on Sunday 1st February 2009 At Burghfield Village Hall</p>		

1.0 Chair's Opening Remarks

The meeting opened at 11.00 am.

Safety instructions were given, welfare facilities identified and a request to turn off mobile phones was made.

Graham Lambourne welcomed everyone to the AGM, noting that there was 48 members attending (appendix 1), with 3 non-voting members from other DAs. In particular, Graham thanked Ray & Pam Cripps (past Chairman National Council), Ralph Appleford (RCBDA Vice-President), Paul Adams (Southern Region Chair), Mel Plumpton (Southern Region Vice-Chair), Nik and Charlie Watts (RYLO), Trevor Warren (Southern Region PRO), and Jackie Last (Southern Region Secretary) for attending.

2.0 Apologies for Absence

Apologies were received from:

Mrs Pat Butler (RCBDA President), Fiona Bennett, Trish Appleford, Gary Dunkerton, Ann Plumpton and Sheila Ryan.

3.0 Minutes of the AGM held on Sunday 3rd February 2008 for confirmation



The minutes (appendix 2) were presented to those attending for approval. It was proposed by Mike Timmins and seconded by Ray Cripps that they be accepted as a true record of the 2008 AGM. Carried by those present, without dissent.

4.0 Chair's Report for the year 2008 – Graham Lambourne

I have just completed my first year as Chairman of the DA. It has been quite a busy year, with the main event being the SRSM which we ran at Bishops Green Farm.

I was really pleased with the way every member of the DA helped in some way or another, people helped in so many different ways, the week before we saw people cutting back hedges opening up manholes for Elsan disposal, stuffing goody bags, we even had to call out the local bee keeper.

Some people remained on site for the week and spent their time decorating the marquee.

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On the weekend itself all hands were on deck with people marshalling, booking people in, making teas and coffee. Sam & Ella catering did a roaring trade throughout the weekend, selling burgers, hot dogs and bacon rolls.

We had a coconut shy running over most of the weekend outside the marquee, while inside children were kept entertained by our resident clowns.

I think everyone there will never forget the man in yellow Lycra on the Friday night, the sketch was hilarious, I for one had pains in the stomach and tears rolling down cheeks.

Saturday night we were all entertained by the Monty, what a great night's entertainment.

Those of us that were still there Sunday night had another session of laughter, We had a professional clown, he was a club member from Cardiff who just loved to entertain, he did not speak at all his whole act was mime.

All in all we ran what is probably the most successful SRSM for a good few years.

My thanks go to every single one of you, everyone worked very hard to make it such a success.

I have not named anybody as it was purely all down to all of you.

The committee has worked well over the last year, with many of us being new additions.

Mel has continued to keep us up to speed with all the rules and regulations, and as always done a sterling job as Secretary.



Anne took over the role of Treasurer and after attending a seminar on the electronic cash book system has got to grips with the role.

Andrea has been very active this year, she has been the Vice Chair backing me up when required as well as heading up the Sub Social. She has also helped a lot at meetings with taking the minutes.

James has taken over as sites officer. He has really got to grips with this role, and has got all this year's sites booked, James has also attended a seminar to learn about the new sites database. He has also found some new sites as you will find later.

Nik has again done a wonderful job as youth leader, and this year was assisted by Anne and Andy who are taking over the role this year.

Edward has taken the role of equipments officer this year and has done a grand job, with that, he has also been our Pro.

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Jacky once again has been our raffle coordinator, ensuring that we always have prizes and tickets when required. Jackie also took all the bookings for our Easter meet, and has been a very valuable committee member with her years of experience. Jackie is standing down this year and I know we will really miss her.

Gary has been our webmaster, and despite a busy working life has kept the site running.

Andy has continued to sell our regalia, and has made sure we have had plaques and pennons at key meets as well as obtaining various items of clothing. He has also helped Edward by servicing some of the DA equipment.

Amanda has been terrific with her natural ability when it comes to entertaining the children, she has also done a wonderful job with the tuck shop.

Ian has been a great asset, with his woodworking skills he has done various things throughout the year, some of his items are now in the store and can be used for future events.

Ian and Andrea have started a CCJ section during the last year. This has taken off very well and I am sure will continue to thrive throughout the next year.

And last but by no means least Judith, As well as her cooking skills which we tasted at the FOL, her past experience on various other committees has been valuable.

All in all we had a very good year and I am now looking forward to the next one.

Judy Butler proposed that the Chairman's report be accepted; this was seconded by Dave Ryan and carried by those present, without dissent.



5.0 Honorary Secretary's Report for the year 2008 – Mel Plumpton

5.1 Actions from 2008 AGM

No actions arising from last year's AGM.

5.2 Review of 2008 Committee Meeting Minutes

As with previous reports I will only advise the assembly of those issues generally included within the secretary's monthly report and Any Other Business which I feel may be of interest. Anne, Nik, and Ed will be speaking respectively on Finances, Youth and the work of the PRO, and I shall report later on the Southern Region.

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However the full minutes are available for reference should anyone be interested.



12 th March	Green paper issued requiring all CCY & CCJ leaders to wear their identity badges at all times when in youth or CCJ lines.
9 th April	Andrea & Ian Richardson appointed CCJ leaders
18 th May	We moved the committee meeting to WCP to coincide with the SR AGM, the SR Members Meeting and the SR Council Meeting. In addition we arranged a social for region on the Saturday evening. In hindsight this was not a good idea. The committee meeting should have been held on its usual Wednesday.
9 th July	Nothing of note
August	The 8m x 4m marquee was damaged beyond repair during the WCP THS. A replacement was bought.
12 th September	Committee endorsed decision of exec to replace marquee.
8 th October	Nothing of note
12 th November	Site fees for 2009 agreed. We were unable to reconfirm our treasurer for 2009.
10 th December	Paul Adams, SR Chairman attended the meeting to advise on situation re Treasurer. Treasurer role now resolved.

5.3 Southern Region Summer Meet

Graham has already spoken on the SRSM for last year and I don't wish to add anything further.

This year's SRSM is being hosted by Solent who are intent on bettering our event, I hope they do. If any DA can, it will be Solent. Whatever they arrange I am sure it will be a tremendous success. As with our event they are organising friendship group bookings, I am prepared to coordinate the RCBDA booking if members wish. Alternatively you can contact Solent direct.

It will be quite nice to be able to just turn up and enjoy without worrying about what we have to do next as we all did last year.

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5.4 Chairman's D & D

Unfortunately the region was unable to arrange a Chairman's Dinner & Dance this year. The previous venue was becoming uncooperative and increasing prices. All alternative venues were either

- more expensive (circa £35 each plus camping)
- without camping close by
- not central to region
- not suitable in terms of quality of venue or menu offered
- A combination of more than one of the above.

The region would welcome comments on each of the above points in order to arrange a suitable venue for 2009. RCBDA traditionally takes 40+ members to these events and 2009 should be our best year ever.

5.5 NFOL

With only a few of our members showing interest in last year's NFOL at Pickering, we were unable to raise a block booking. However, I am told that those who did go found the event to be up to it usual high standard. The theme was Christmas and many DA's entered into the spirit.

This year's NFOL is at Blenheim Palace and has 'Time Travel' as its theme. As the site is local I expect a fair amount of interest from the DA and shall be closing the block booking as of 17th April 2009 (after Easter)

20th to 24th August 2009

Blenheim Palace, Oxfordshire



Electric Hook Ups available.

5.6 FICC

This year the FICC is being held in England. I have booking forms available for anyone interested in going. If sufficient numbers show interest I can organise a block booking.

31st July to 9th August 2009

Trinity Park. Ipswich, England

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Charlie Watts proposed that the Honorary Secretary's report be accepted; this was seconded by Bert Appleford and carried by those present, without dissent.

6.0 Financial Report for the year ending 31 December 2008:

Anne Cox submitted the auditor's report and introduced her report (appendix 3).

Anne advised the meeting that the DA had received a cheque for £75 from Ian Gibbons with respect to his advert for last year's SRSM. Anne said that she had spoken to Head Office and can confirm that the SRSM was in profit by £45.20



Current Assets / Liabilities are: (last 2 years also shown)

	2008	2007	2006
Cash in hand	£ nil	-£0.20	£ nil
Cash in bank	£2,796.28	£1,468.07	£2,490.00
Cash held at HQ	£5,749.61	£5,783.05	£6,074.34
Total Assets	£8,545.89	£7,250.92	£8,564.34
VAT Liabilities	£718.45	£354.51	£530.55
Balance Sheet (2007)	£7,250.92		
Balance Sheet (2008)	£7,827.44		
Surplus / Deficit on Year	£1,294.77		
Youth account	£441.50	£391.32	£754

Anne concluded her report by thanking Ann Ellis for her work as auditor.

Anne then invited questions / comments from those present. None were forthcoming.

Mike Timmins proposed that those present approve the reported presented by Anne Cox and the associated accounts. June Evans seconded the motion that was carried by those present, without dissent.

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7.0 Youth Leader's Report for 2008 – Nik Watts

Over the last season we have had good turnout of youth at a variety of different meets. The season started at Swiss Farm in March followed by the FICC in Portugal, Beech Hill and Champions. The youth weekend was held at Clappers Farm where the youth raised over £200.00. There was a good turnout of youth at WCP for the Region AGM.

A small number of youth camped at Bishops Green Farm for the SRSM working party weekend. Larger numbers attended the SRSM weekend joined by youth from other DA's. The youth took part in the games and the tea dance. The following weekend we went to Hambleton for the first time.

The NYR was held in County Durham with Charlie, Anne, Andy and myself taking a small number of youth. September saw us back at Hambleton for the DA FOL. The late youth meet was hosted by West Sussex DA and held at Steyning. Charlotte Bartlett took her youth test with confidence and passed first time – Congratulations Charlotte. This was followed by the trip to Alton Towers with the youth meeting up with all their friends from the rest of the club.

Finally, just last weekend saw us at Tilford for the Region Winter Meet again with a good turnout of the DA youth who braved the cold winter temperatures for a fun filled weekend. This concludes my last report as DA youth Leader and as I close on my last season I would like to thank the youth, parents and committee for their support throughout the years. I would now like to hand the youth over to the new leaders Anne and Andy Cox.



I would like to separately thank Ann Ellis, Trish Bennett and Phillippa Johnson for all their help with the training of the youth this year.

Tony McCarthy proposed that those present approve the Youth Leader's report. Judy Butler seconded the motion that was carried by those present, without dissent.

8.0 Public Relations Officer's Report – Edward Lambourne

As PRO this last year I have not done much outside of the club, but signed up 3 new members at Welly Park HS and have continued to make new members welcome.

Sue Rowland proposed that those present approve the Public Relations Officer's Report. Nigel Rowland seconded the motion that was carried by those present, without dissent.

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9.0 Southern Region Representative's Report – Mel Plumpton

The Southern Region AGM held in May last year, saw in a new Chair, Secretary and Treasurer. Several difficulties were noted last year: West Sussex and Solent had difficulties with Treasurers. West Sussex clashed with National HQ re issues of camping in National Parks. It was also noted that the region held a successful THS. The SRSM was very successful. Solent will be holding the SRSM this year.

Ralph Appleford proposed that those present approve the Southern Region Representative's Report. Jackie Appleford seconded the motion that was carried by those present, without dissent.

10.0 Notice of Appointment of Honorary Treasurer

At the Committee meeting of 14th January 2009 Mrs Anne Cox was re-appointed as Honorary Treasurer for the RCBDA for the year 2009.



11.0 Notice of Appointment of Youth Leader(s)

At the Committee meeting of 10th December 2008 Mr Andy Cox and Mrs Anne Cox were appointed as Youth Officers for the RCBDA for the year 2009.

12.0 Election of Committee:

We require 14 Committee members to comply with our constitution. The Treasurer and Youth Officer are already appointed, therefore a further 12 committee members are required.

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| <p>a) Committee not retiring this year
(Election in even numbered years)
(1 year remaining)</p> | <p>Graham Lambourne
James Howles
Ed Lambourne</p> |
| <p>b) Committee retiring this year
(And standing for re-election)
(2 year appointments)</p> | <p>Andrea Richardson
Judith Howles
Gary Dunkerton
Amanda Lambourne
Ian Richardson
Nik Watts</p> |
| <p>c) Committee retiring</p> | <p>Jacky McCarthy (1 year remaining)</p> |

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d) Those standing for election

Mel Plumpton (1 year)
1 year position vacant
1 year position vacant

Trish Bennett proposed that the above members be elected to the Committee. Mr Ralph Appleford seconded the motion, which was carried by those present, without dissent.

13.0 Election of Auditors

It was agreed that Ann Ellis had done a sterling job as Auditor during the year. Mel Plumpton proposed, seconded by Charlie Watts, that Ann Ellis be elected as Auditor for the 2009 financial year. Carried by those present, without dissent.

14.0 Notices of Motion

No motions received.

15.0 Date, time and venue for next meeting

Mel Plumpton proposed the first Sunday in February 2010. Ann Ellis mentioned that it was a rush to get Audited accounts ready for the AGM which to date has been held on the 1st Sunday in February. However, these accounts are not required to be with the Region Treasurer until mid-Feb, allowing our Auditor and Treasurer more time to prepare the accounts for final audit. It was agreed by all Members present that this be taken to the next committee meeting for discussion.

16.0 Chairman's Closing Remarks

Mr Graham Lambourne thanked everyone for attending. He asked Members to think about any questions that they may wish to ask in the Members Meeting immediately following the AGM.

There being no more business the meeting was closed at 11.35 am.