



**CAMPING AND CARAVANNING CLUB  
ROYAL COUNTY OF BERKSHIRE  
DISTRICT ASSOCIATION**



Minutes of the meeting  
Held on Wednesday 9<sup>th</sup> September 2009  
At Woosehill Community Centre

<b>Present:</b>	Graham Lambourne	Chair
	Andrea Richardson	Vice-Chair & Minutes Secretary
	Mel Plumpton	Secretary
	Anne Cox	Treasurer & Youth Leader
	James Howles	Sites Officer
	Edd Lambourne	Equipment Officer
	Andy Cox	Youth Leader
	Ian Richardson	Regalia Officer
	Judith Howles	Raffle Co-ordinator
	Nik Watts	Southern Region Rep
	Amanda Lambourne	Social Sub-Committee Representative

<b>Apologies:</b>	Gary Dunkerton	Committee member & Webmaster
	Martin Straker	PRO

### **1.0 Chair's Opening Remarks**

Welcome. Thanks to you all for coming.

It's been two months since our last meeting and I think I've almost lived in the caravan since then!

With the recent THS and the NFOL, it seems to have been a very busy period. Just a few meets remaining now for this season but I am sure we still have a few good rallies to come.

### **2.0 Apologies for Absence**



Apologies received from Martin Straker and Gary Dunkerton.

### **3.0 Presentation of Previous Minutes dated 8<sup>th</sup> July 2009 and Presentation of Extraordinary Meeting Minutes dated 15<sup>th</sup> August 2009 for approval**

The minutes dated 8<sup>th</sup> July 2009 and the Extraordinary minutes dated August 2009 were proposed by Edd Lambourne and seconded by Ian Richardson.

### **4.0 Matters Arising from Previous Minutes**

- Stewards for the Bonfire meet in November – Still no response about the stewards for the Bonfire meet.
- Cheque for Website – Anne confirmed that the cheque for Gary Dunkerton with regards to the website has been received and subsequently cleared.
- Cheque for Mary Hare – Anne confirmed that the cheque for Mary Hare has been cleared.

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- Nik confirmed that the DA generator has now been serviced at a cost of £40.00.

## 5.0 Secretary's Report

- 5.1 Green papers:**
- 4.7<sup>3</sup> – Reissued Appointed Youth Officer Badges
  - 5.2<sup>2</sup> – Guidelines for Club units creating a website
  - 5.6 – Advertising within DA publications
  - 1.11<sup>2</sup> – Canvassing

- 5.2 New members:** 0 since last report

## 5.3 Correspondence:

In	Type	From	Subject
August	Letter	HQ	Letter of compliment re Henley THS
20 <sup>th</sup> Aug	Letter	Exempted Camping Committee	Training dates for database

## 5.4 NFOL

We had 21 units in our block booking. Andrea & Ian worked exceptionally hard in stewarding our area and many others in the field. They are to be commended for their work.

The NFOL was a very enjoyable weekend and the organisers are to be thanked for their hard work over the previous four years. That said, there were several adverse comments received regarding the poor communications and failure to adequately advise of programme changes. There was also some controversy over the running of the Mardi Gras, the closing ceremony and the awards presented.

## 5.5 SR Chairman's Dinner & Dance

Mel advised that he has had a good response since his announcement at WCP and the email to DA and section chairmen and women went out. These tickets are now sold out.

## 6.0 Treasurers Report and Statement of Account

The usual report from the Treasurer has not been received.

The following items were advised at the meeting:

- A copy of the latest bank statement was presented and this was signed by the Chair.
- Anne advised that she still needed to pay Wokingham Town Council for the hire of the hall for July's meeting.



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- Copies of the bank reconciliations for July and August were handed round. Copies attached to these minutes.
- Invoice from Wharfedale & Bowies received from Regalia Officer regarding the Wellington Country Park THS plaques for £17.43.
- Monies received for regalia sold: Welly BBQ - £21.00 and 3 x pennons at £4.00 each.
- Cheque handed to Nik Watts as payment for the service of the DA generator.

## **7.0 Report of Representation to Southern Region**

Nik reported that the meeting held in July were reasonably attended. Southern Region have now bought a new marquee. There was a good turnout at the recent THS.

One issue raised at the meeting was regarding the disco equipment used at the SRSM in June. This was not properly protected, ie no surge protector was used.

West Sussex now have a reasonably full committee. Issues regarding the National Parks have now been resolved.

Solent are holding an EGM in the next couple of weeks.

There are some issues with Hants DA not pulling their weight with regards to holding various regional meets, ie Late Youth meet, SRSM etc.

## **8.0 Reports**



### **8.1 Youth Leader**

Andy advised the following youth numbers at recent meets:

Henley THS	4 attending	training provided: first aid and packing rucksacks
Hicknaham Farm	3 attending	
Bishops Green	3 attending	

Andy also advised that at the recent NFOL our youth took part in various competitions. Both the winning team and also second place in the "I'm a CCY, Get Me Out of Here" competition went to youth from the DA. There was only one point difference between first and second place!

Andy asked if it would be possible to receive a grant from the DA in respect of a youth weekend at Thorpe Park between 16<sup>th</sup> – 18<sup>th</sup> October 2009. Camping will cost £15 per youth member, plus the entrance fee into Thorpe Park itself. It was proposed by Jim Howles and seconded by Mel Plumpton to grant each DA youth member attending £5 from DA funds. On top of this £10 per youth member would be granted from Youth funds. Therefore this would make the cost of camping for the weekend free for each youth member.

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## 8.2 PRO

Martin was not able to attend the meeting, however, he did email the following report:

New member, joined this week. Mandy and Mark Dineen.

At NFOL some of you were introduced to Mike and Chris and family, although Berkshire members, they had only ever rallied with Bailey Owners club. They will now rally with Berkshire and are expected to attend the Dummer rally. I am informed that their son Anthony has been signed up for the youth.

I have received the following updates from Coventry which could be of interest in promoting our D A. Coventry are looking for photographs and the following is their observation and what they are looking for. They state. "We always appreciate you taking the time out to send us your interesting pictures, which could be of use to us. However, regrettably the overall quality of some photographs makes them unusable."

New guidelines were recently created and the four acceptable categories are:

**Adventure** - capturing the activities people do whilst holidaying.

**Sites** - pictures conveying not the features, but what people are getting out of them.

**Local Britain** - Showing the local community within the locality of our Sites.

**Capturing the Moment** - we want natural shots and not pictures that are posed for.

Out and about. As you are probably aware O&A is now online. Some of us are aware of this, but I wonder how many people who rally with Berkshire are aware of this? Members can log in and find out more at the following:

[www.campingandcaravanningclub.co.uk/oandaonline](http://www.campingandcaravanningclub.co.uk/oandaonline)



Can we add this link to our website?

The club is also now on twitter: [www.twitter.com/campingandcaravan](http://www.twitter.com/campingandcaravan)

Can we reinstate the newsletter say every 2 or 3 months containing a small comment from the chair and other committee members on current activities, including Youth and CCJ. It could also list future rallies, reports on rallies past, perhaps a couple of photos etc etc. We could add this to our website and maybe hand out copies on one or two future rallies.

Also in the quieter winter months can we hold a stand in local shopping centres to try and attract more members to rally?

Can I have the left over member's packs etc from Wellington country park please.

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It was agreed by all present that Martin could reinstate the newsletter and if he was happy to man a stand to advertise DA camping, then this was also agreed. Graham confirmed that he is holding the left over new member packs and will pass these to the PRO asap. Martin to contact Gary Dunkerton with regards to adding the link to the O&A on our website.

### 8.3 Sites Secretary

Jim reported the following:

- Site packs issued until end of season.
- Still no definite response about stewards for Bonfire meet. *Footnote: Andrea saw Tina whilst attending a team building event and Tina has confirmed that she is happy to steward the Bonfire meet in November. Therefore this is now considered resolved.*
- No response from Waterside re Somerley Lakes.
- Wellington BBQ meet moved to 18<sup>th</sup> – 20<sup>th</sup> June 2010, have confirmed with John Simmonds that this will avoid their children's meet.
- Exempted Database is being updated to allow sites officers to make own changes. Training course in Coventry, have discussed going to it with Edd. 3<sup>rd</sup> October is only date Jim can do.
- Proposal for Sites 2010 was discussed.
- Looking for Stewards for 2010.
- Hambledon this weekend has been double booked by Mrs Grindley. She thinks 7 units from Middlesex (she is not sure which club it is) will be on site. Andrea confirmed that she has spoken to Mrs Grindley earlier that day and that they were hoping to put the other club into a separate field. The club belongs to The Caravan Club.

### 8.4 Equipment

Edd advised that he had bought new rock pegs to be able to double peg all three marquees together. He also confirmed that new bags for the larger marquee have also been bought.

### 8.5 Social Sub-Committee



#### 8.5.1 Socials

Amanda asked if the urn could be brought out for the weekend's FOL meet at Hambleden. She advised the committee that sub-social were planning to prepare cooked meats in rolls with soup for the Saturday evening.

Amanda asked the committee about holding a family Christmas party one evening in December. She advised that she would hire a hall to hold this event. The committee agreed that this was a good idea and was proposed by Nik Watts and seconded by Andy Cox.

Jim enquired whether any food would be provided at the Bonfire meet. It was discussed and agreed that sausages, burgers etc could be provided at a small additional cost per person.

Amanda also asked the committee if a winter walk could be organised. Jim and Judith agreed to look into this.

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### 8.5.2 Raffle

Judith advised of raffle monies for the Welly THS. Monies spent for raffle prizes - £27.73. Profit from ticket sales - £67.27. Judith advised that she already had several prizes in stock.

### 8.6 Regalia

Ian advised that 25 plaques were sold at Welly THS. There were also 17 sold at the Henley THS. Also at Welly 1 x Easter plaque, 2 x DA pennons and 2 x DA plaques were sold.

### 9.0 Any Other Business

#### 9.1 AGM 2010

Andrea confirmed that Burghfield Village Hall has now been booked for Sunday 21 February 2010 for the DA AGM.

### 10.0 Next Meeting

Next meeting is to be held at 7.45 pm on Wednesday 14<sup>th</sup> October 2009 at Woosehill.