



**CAMPING AND CARAVANNING CLUB  
ROYAL COUNTY OF BERKSHIRE  
DISTRICT ASSOCIATION**



Minutes of the meeting  
Held on Wednesday 12<sup>th</sup> November 2008  
At Woosehill Community Centre

<b>Present:</b>	Graham Lambourne	Chair
	Andrea Richardson	Vice Chair & Social Sub-committee Representative
	Anne Cox	Treasurer
	Mel Plumptre	Secretary & Southern Region Rep
	Nik Watts	Youth Officer
	James Howles	Sites Officer
	Jacky M <sup>c</sup> Carthy	Raffle Co-ordinator
	Andy Cox	Regalia Officer
	Judith Howles	Committee member
	Ian Richardson	Committee member
	Amanda Lambourne	Committee member

<b>Apologies:</b>	Edd Lambourne	PRO & Equipment Officer
	Gary Dunkerton	Committee member & Webmaster

## 1.0 Chair's Opening Remarks

Thanks to you all for coming.

Since the last meeting we have had 2 rallies, First one was at Dummer for a halloween night on Friday, and skittles on Saturday night. Thanks to Amanda and Edd for organising the games for the kids on the Friday night. We had a couple from Bournemouth, who went home happy after taking the winnings from the skittles.



Weather was awful, but it was cosy in the bar. A new site which everyone seemed to like. Especially Nik, who got to play at towing people off!

The following weekend saw us at Henley for the bonfire meet. Another weekend of poor weather, however it did stay dry during the day while we built the bonfire and got Jeremy, the pig, underway on the hog roast. Just as we lit the bonfire the rain started, and then later the wind came in strong so all hands on deck to get the gazebos down. We all got soaked but everyone was still laughing and having fun.

Sunday saw another bout of towing people off, this time by Andy, Bob and myself. But we were still smiling. That has now ended our season for 2008.

## 2.0 Apologies for Absence

Apologies received from Gary Dunkerton and Edd Lambourne.

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### **3.0 Presentation of Previous Minutes dated 10<sup>th</sup> September 2008 for approval**

The minutes dated 10<sup>th</sup> September 2008 were submitted. Andrea advised of a couple of amendments:

Agenda item 7, third paragraph – SR's new Treasurer is Gary Voysey.

Agenda item 7, fourth paragraph – newsletter editor is Paul Elliott, not Keith Sheedy.

Proposed: Ian Richardson; Seconded: Jim Howles.

### **4.0 Matters Arising from Previous Minutes**

Mel noted that we currently have £3,000 cash in bank. He advised that some of this money should be moved to the account at HQ. The general rule is that no more than £1,000 should be held at cash in bank at any one time.

Anne advised that Judy Butler had now received her raffle prize and an apology from the company concerned.

### **5.0 Secretary's Report**

Incoming:

Green papers 1.4	DA contact information
1.10 v2	Club supplies are no longer provided by Prospect International. Purchase of club supplies should be via the C&CC web site.
1.12 v2	New co-opting form.
2.1 v2	Treasurer's for financial year 1 January – 31 December 2009.
5.5	DA "Try before you buy" vouchers.
5.1 v2	Guidelines for submitting Out & About.



Letter re Annual Accounts for 2008 – forms sent to Ann Ellis providing guidelines for auditing accounts.

Letter from Jamie Little, West Lothian re raising funds for the Asian FICC Taiwan '09 youth event.

Email from John Simmonds requesting a copy of the spreadsheet used for the SRSM. Also requesting a copy of the booklet we issue to new DA members.

Letter enclosing block booking forms for 75<sup>th</sup> FICC being held in Ipswich between 31 July – 9 August 2009.

Letter enclosing NFOL 2009 block booking forms being held at Blenheim Palace, Oxon between 20 – 24 August 2009.

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## 6.0 Treasurer's Report

Anne advised that due to computer problems she was not able to provide a balance sheet and bank reconciliations for tonight's meeting. However, she did confirm that Q3 has now been sent to Ann Lee, SR Treasurer, and Ann Ellis, DA Auditor. Anne has received confirmation that this has also been received at HQ.

Balances to date:

• HQ Deposit account	£5,551.08
• Current account	£2,628.59
• Cash	£0.22
<b>Total</b>	<b><u>£8,179.89</u></b>

VAT Q3: Agreed received signed copy from HO £641.68.

Money to be collected:

• Ian Gibbons – SRSM advert	£75.00
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Outstanding cheques

• SR Advert SR booklet	£30.00
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Payments to be made:

• Wokingham Town Council Oct meeting	£11.26
• Travel Expenses SRSM – Andy Cox	£15.00
• Fenland Tropies – Halloween & Bonfire plaques	£13.40

Payments made:

• T Drew – Hog Roast	£300.00
• Jim Howles – Chertsey deposit	£50.00
• Amanda Lambourne – Halloween	£6.00

SRSM: Loss £45.52



Bonfire meet:

Income:

• Site fees	£195.00
• Visitors donations	£16.00

Expenses:

• Site fees	£140.00
• Hog Roast	£300.00
• VAT	£29.05
<b>Loss</b>	<b><u>-£258.05</u></b>

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Anne asked if it would be a good idea to have a fourth signatory on the account. A discussion was held and it was agreed by all present that Nik should become the fourth signatory.

### **6.1 Laptop/PC for Treasurer's Postion**

A discussion was held whether it would be viable for a laptop/pc to be purchased for the Treasurer. As discussed in the meeting held in October, Edd had agreed to donate his pc to the DA. In the interim period, Jim had provided a pc for the Treasurer to use. It was therefore agreed by all present that the purchase of a new pc/laptop would no longer be required.

### **7.0 Report of Representation to Southern Region**

Mel advised that he had received the latest issue of the Southern Region newsletter. RCBDA features prominently. An article regarding this year's SRSM was included.

A flyer has been produced advertising next year's SRSM. Theme is 'Day at the Races' and is being held between 12 – 14 June 2009.

Mel had also received a copy of the minutes from the last SR Committee meeting.

The Committee asked Mel to raise a complaint at next week's SR committee meeting on the lack of a region Chairman's Dinner & Dance this year.

### **8.0 Reports**

#### **8.1 Youth Leader**

Since the last meeting there have been two meets with the DA youth attending: the first being the trip to Alton towers with Cambrian and Wyvern Region with 10 youth, myself and Charlie attending. All who went enjoyed themselves on the rides and at the evening disco. Our thanks go to C&W region for the weekend. Then there was Dummer with Anne & Andy having 4 youth in their lines.



#### **8.2 PRO**

There was no report.

#### **8.3 Sites Secretary**

The following are status of Sites as of 11<sup>th</sup> November 2008:

- Sites List 2009 complete, copy attached. Jim advised that he had reviewed the pricing. Those present were happy with the new proposals on pricing for next year.
- £50 deposit paid for Chertsey meet in March 2009, this is a booked meet because we need to submit final numbers 2 / 3 weeks before event.

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- All landowner responses received, except Hicknaham Farm (last one sent out).
- Henley & Wellington Park THS completed and submitted to Exempted Camping in Coventry – no response after 3 weeks.
- New Year Party 2009 / 2010 at Dummer Down Farm.
  - Use of hard stand around car park and farm buildings.
  - Limit to 30 units.
  - Outside caterers for buffet or perhaps American supper.
  - Any entertainment (disco – Graham and Edd or other).

A discussion was held regarding the 2009/10 New Year meet. All those present agreed with the principle of holding a new year meet, however, need to look further into other suitable locations. Schools could be one possibility. One suggestion made is to follow-up with New Year dinner (roast?).

Two 2009 sites are now on the Club Database, have had several problem with database auto complete not working.

#### **8.4 Equipment**

There was no report.

#### **8.5 Social Sub-Committee**

There was no report, although Graham mentioned that the hog roast at the bonfire meet is not attracting numbers. Proposal is to hold the hog roast at the DA's FOL in 2009, giving a theme of medieval for the weekend.

#### **8.6 Regalia**

Andy advised that 10 plaques had been sold at the Halloween/skittles weekend, and 5 were sold at the bonfire meet.

#### **9.0 Any Other Business**

Jim raised the question as to whether Gary would remain as Webmaster for next year. Nik advised that he would contact Gary to see whether he would appreciate any additional help for next year, or whether he would be happy for another member to take the role over.

#### **9.1 Appointment of Treasurer**

No-one was appointed as Treasurer for the following year. This would be mentioned at the SR committee meeting next week to see if there were any suggestions for a DA Treasurer.

#### **10.0 Next Meeting**

Wednesday 10<sup>th</sup> December 2008 commencing at 7.45pm – Woosehill Centre